



Rotary International District 6780
THE ROTARY FOUNDATION
DISTRICT GRANT PROGRAM
Information and Instructions for Rotary Year 2019-2020



WHAT IS THE DG PROGRAM? The District Grants Program is a **Rotary Foundation** program that provides money for the Clubs in our District to implement humanitarian projects locally or abroad. **Grants are awarded to encourage clubs to plan and implement new or improved humanitarian service projects.** In this way, your Rotary Foundation contributions return to our communities and clubs for service projects.

WHEN DO WE APPLY? Between October, 2018 and January 31st, 2019!!

HOW MUCH IS AVAILABLE?

- For Rotary year 2016/17, there is \$183,000 reserved for these grants, enough for about 20-25 clubs.
- There is no maximum DG award, but we have a limited amount of funds. We award grants at the end of January for all clubs that apply, as long as the project qualifies and the club is qualified. The minimum DG award is \$500. Since all grants must be matched by club funds, the minimum total project amount is \$1,000.
- The maximum amount for each club is determined by a formula that uses all of the available funds and rewards club giving to the Foundation. See the list of club allocations to understand how much your club is likely to receive.
- DG grants are normally limited to one per club per year.
- A DG is awarded for humanitarian projects only, not for fund raising or administrative projects.

MATCHING REQUIREMENT: In order to share our DG funds with as many clubs as possible, matching funds from the club are required. For each DG dollar requested, the club(s) must provide at least one matching dollar from Club funds.

SINGLE CLUB GRANTS & MULTIPLE CLUB GRANTS: A club may apply for a DG alone or as a member of a group of clubs, but may not apply for both. If a group of clubs conducts a joint project, each club in the group may request up to their maximum allocation. All other requirements are the same. **If a group of clubs applies for a multiple-club project, the Assistant Governor for those clubs must be involved in the planning and sign off on the application.**

DISPERSAL OF FUNDS: Funds are normally dispersed once the project is completed. In order to request a dispersal of funds, the club will need to send a closing report and receipts to the Grant Subcommittee Chair, David Carroll. Grant funds can be dispersed quickly once receipts are received. Other arrangements may be considered in special cases. Under no circumstances will funds be dispersed until the project is active and receipts have been submitted.

ROTARIAN INVOLVEMENT: A basic requirement for a DG is substantial involvement in project implementation by the Rotarians in the club applying for a grant. This must be clearly outlined in the grant application. Grant funds may not be used to make a donation of money, supplies, equipment, etc. to another organization. There are many ways for Rotarians to be involved. For example:

- A. Assessment of community needs and development of a project plan.
- B. Creation of a committee of Club members to oversee expenditure of funds.
- C. Promotion of the project in local media.
- D. Direct involvement in the implementation of the project.
- E. Coordinating and monitoring community involvement and support.
- G. Writing interim and final reports.

DISTRICT INVOLVEMENT: To celebrate completion of project, the District Grant Chair must be informed about and a representative invited to attend project work sessions and/or completion/dedication ceremony. In this way the project and the club can be recognized and the project serve as a model for others.

APPLICATION PROCESS: The DG application form can be downloaded from the District website at www.rotarydistrict6780.com. It may also be obtained by contacting District Grant Committee Chair David Carroll, dcarroll1960@aol.com or call at (423) 595-3503; or Pat White, pkmsw@aol.com, (865) 236-2072.

It is advisable to make contact prior to submitting the grant application.

Note that the Grant Application, Closing report and Receipts may be reviewed by The Rotary Foundation as well as the District Grants Committee. So write it with this audience in mind.

Please submit your application by the end of January, 2019. The approval process generally takes about two weeks.

DG applications will be accepted by the Grants Subcommittee until January 31, 2019 and should be sent to Rotarian David Carroll or Pat White (email is preferable).

QUESTIONS: Contact Grant Subcommittee Chair David Carroll dcarroll1960@aol.com (423) 595-3503 (M) or Pat White, pkmsw@aol.com or (865) 236-2072.

Funding Made Possible through 2016-2017 Gifts made to the Annual Fund by District 6780 Rotarians